

DRChoksey Finserv Private Limited

Account Opening Form

Private Ltd Public Ltd HUF Bank	Body Corporate Partnership Non- Government Organisation Other (Specify)		
Client Name :			
A/C Opening Date :			
Name of Investment Advisory	DRChoksey FinServ Private Limited		
Type of Registration	Non-Individual		
Registered & Corporate Office details	5 th Floor Abhishek Building Behind Monginis Cake Factory Off New Link Road, Andheri West Mumbai-400053		
SEBI Investment Advisory Registration. No.	INA000017903		
BSE Administration and Supervision Limited Registration. No	1982		
Investor Compliance E-mail Id	grievance@devenchoksey.com		
Principal Officer E-mail Id	vishal.shinde@devenchoksey.com		
Corresponding SEBI regional/local office address	Office of Investor Assistance & Education, Securities & Exchange Board of India Plot No. C 4-A, G Block, Near Bank of India, Bandra Kurla Complex, Bandra (East), Mumbai, Maharashtra 400051		

https://www.devenchoksey.com/

Website Name



Welcome to DRChoksey Finserv Private Limited, Investment Advisers (DCFPL).

We thank you for providing us the opportunity to advice you on your investments as your Investment Advisers. To open an advisory account with us, we request you to complete this account opening application and submit the same along with the supporting documents as requested.

This application should be read carefully along with our general terms and condition (T&C). By signing this application, you confirm that you understand and accept the general terms and conditions (T&C) set forth herein.

Should you need any clarifications, please feel free to contact your Investment Adviser at DCFPL.

We look forward to a long and professional relationship.

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1. General information about the entity

•	Name of applicant		 	
•	PAN		 	
•	Date of Incorporation		 	
•	Place of Incorporation		 	
•	Date of Commencement of busin	ess	 	
•	Registration No. (egg. CIN)		 	
•	Empil Id			
•	Primary Address			
-				
			 	
•	Mailing Address		 	
	Introducer Name			
•				
2.	Bank Account Details of entity			
	Bank Name	:-	 	
	Branch Name	:-	 	
	Current Bank Account Number	:-	 	
	IFSC CODE	: -		



3. General information about the Authorised Signatory

	1 st Applicant	2 nd Applicant	3 rd Applicant
Name			
Photo			
PAN			
DIN			
Nationality			
Designation			
Registered Mobile No			
Email Id			
Primary Address			

Note If there are more than 3 promoters/ partners/ directors involved or Authorised Signatory, please attach a separate sheet with all the details required.

Declaration

I/ We hereby declare that the details furnished are true and correct to the best of my/ our knowledge and belief and I/ we undertake to inform you of any changes therein, immediately. In case the above information is found to be false or untrue or misleading or misrepresenting, I am/we are aware that I/ we may be held liable for it.



RISK PROFILING QUESTIONNAIRE

Drawing up an investment plan specific to your needs requires us to understand your financial profile, risk tolerance and existing investment exposure. This Risk Profiling Questionnaire is designed to arrive at your risk appetite and corresponding asset allocation. It may not match your actual attitude toward investment risk, but it indicates the profile you fit into.

We request you to read this document in detail and carefully fill in the same.

Please Tick the appropriate option

1	No of years since Incorporation/Registration	
а	0 to 2 Year	5
b	02 to 05 Year	4
С	05 to 10 Year	3
d	10 to 15 Year	2
е	15 Year above	1
2	investments with a time frame of:	
а	Less than 1 year	5
b	Between 1 years to 2 years	4
С	Between 2 years to 3 years	3
d	Between 3 years to 5 years	2
е	Beyond 5 years	1
3	Value of Existing investments	
а	Fixed Deposits, Bonds, Mutual Funds, Equity, FNO, Alternative Investments etc.	5
b	Fixed Deposits, Bonds, Mutual Funds & Direct Equity	4
С	Fixed Deposits and Bonds	3
d	Fixed Deposits	2
е	None, Only held cash	1
4	Networth as per latest balance sheet	
а	0-5 lacs	5
b	5 - 10 lacs	4
С	10-25 lacs	3
d	25 -50lacs	2
е	Above 50 lacs	1



5	Generally, investments with higher potential returns also carry higher risk. How much risk are prepared to take with the investment you are considering now?	e you
а	We understand market risk and am still willing to trade in equity and derivatives segment	5
b	We actively seek high capital growth and am willing to potential exposure to a large capital loss in pursuit of significant investment gains	4
С	We are comfortable taking moderate risks and investing/ trading to achieve capital growth	3
d	we are willing to take some risks in return for some capital growth potential	2
е	We are uncomfortable with taking risks with my money and capital	1
6	Level of loss you are willing to accept	
а	Prepared to accept high levels of losses and large fluctuation in the value of our investments	5
b	Willing to accept moderate levels of losses but not comfortable with extreme drops	4
С	Willing to accept moderate levels of losses but not comfortable with extreme drops	3
d	Unwilling to accept any losses as capital preservation is my primary objective	2
е	None	1
7	Liquidity Requirements	
а	Likely to withdraw 90 % or more of our investments	5
b	Likely to withdraw 75 % or more of our investments	4
С	Likely to withdraw 50% or more of our investments	3
d	Likely to withdraw 25% or more of our investments	2
е	Do not require the ability to withdraw investments to meet liquidity requirements.	1
8	What percentage of your surplus/investible funds are you looking to invest now?	
а	More than 95%	5
b	Between 90% and 75%	4
С	Between 75% and 50%	3
d	Between 50% and 25%	2
е	Less than 25%	1



Fees Schedule

The fees payable by the Client shall be as follows.

Fees Category	Nature of Fees	Fees %	Please tick √
Category-1	Fixed Fees based on AUA		
Category-2	Fixed Fees based on Amount		

Please Note that the Fee would be charged on quarterly basis to the client on the completion of the quarter on proportionate basis in case of newly registered / discontinuance of service.

Statutory taxes and charges will be levied at actual rates.

Services under Investment Advisory

Equity Advisory	Offered by expert stock market advisors who have the skill, expertise & experience required to help investors identify opportunities that best suit their goals & portfolio	
Portfolio Advisory	Provide guidance in Client's Portfolio	

1 st Applicant	2 nd Applicant	3 rd Applicant
Authorised Signatory	Authorised Signatory	Authorised Signatory

Date	: -	
Place	:-	



Terms & Conditions

DRChoksey Finserv Private Limited (referred to as "DCFPL"), is a company registered in India whose registered office is as 5th Floor Abhishek Building Behind Monginis Cake Factory Off New Link Road, Andheri West Mumbai-400053India.

Investment Advisory Services ("Product") comprises of:

- A Risk Analyzer Questionnaire for assessing personal financial risk tolerance;
- A Client Profile for ascertaining Client's personal details, incomes, expenses, all financial investments, liabilities etc.
- A Risk Profile Report identifying Client's financial requirements and laying out asset allocation plan based on client's risk profile and a recommended equity portion of the asset allocation.

We submit that no material disciplinary action has been taken on DRChoksey Finserv Private Limited / affiliate/associate/group companies of DCFPL

This questionnaire is designed to help investors identify an investment approach that could generally suit them. The results revealed are for general consideration only and in no way constitute an investment advice or a recommendation from DRChoksey Finserv Private Limited. (DCFPL).

Client understands that any such transaction if done by Client which is not the part of recommended plan will be outside the scope of the advisory based Product. Client agrees to exercise his own discretion and diligence while dealing in transactions outside advisory services for which the Client himself is expected to transact as per his/her risk tolerance. DCFPL shall not be held responsible for any such dealings done by the Clients himself if the same deviate from Client's known risk profile and/or from the recommended plan/ portfolio.

DRChoksey Finserv Private Limited (DCFPL) shall ensure that information provided by you in Client Profile Questionnaire or any other information provided by you would be confidential and DCFPL shall not disclose the same to any person/authority except as required under any law/regulatory requirements.

Investors should be fully aware of the risks involved in the investment products and/or trading in the securities market and should comply with all the regulatory guidelines. As a general principle, investors should ensure that they have set aside appropriate liquid funds to cater for 'emergencies' before considering investing. Investment Advisor has explained me/us the objective of Risk Profiling Questionnaire and the scoring system based on the above Questionnaire to determine my/our product suitability i.e. Debts, Cash Equities, Futures & Options, other asset classes, etc.

Registration granted by SEBI and certification from NISM in no way guarantee performance of the intermediary or provide any assurance of returns to investors

I/We understand that this questionnaire is merely designed to guide me/us in identifying an investment approach based on my/our risk appetite and financial capability and details given by me/us. DCFPL will not be liable for any losses if any of the information given by me/us is false or incorrect. Any changes in my financial information will be informed to DCFPL immediately.

Objective of Investment	 	
objective of investment		

1 st Applicant	2 nd Applicant	3 rd Applicant
Authorised Signatory	Authorised Signatory	Authorised Signatory



Most Important Terms and Conditions (MITC)

- 1. The Investment Adviser (IA) shall only accept payments towards its fees for Investment Advisory Services and is not permitted to accept funds or securities in its account on the client's behalf.
- 2. The IA does not guarantee returns, accuracy, or risk-free investments. All advice is subject to market risks, and there is no assurance of any returns or profits.
- 3. Any assured/guaranteed/fixed returns schemes or any other schemes of similar nature are prohibited by law. No scheme of this nature shall be offered to the client by the IA.
- 4. Investment advice, only related to securities shall fall under the purview of SEBI. In case of any services offered by IA related to products/services not under the purview of SEBI, IA shall make disclosure to the client and take appropriate declaration and undertaking from the client that such products/services and the services of IA in respect of such products/services do not come under regulatory purview of SEBI and that no recourse is available to the client with SEBI for grievances related to such products/services or services of IA in respect of such products/services.
- 5. This agreement is for the investment advisory services provided by the IA and IA cannot execute/carry out any trade (purchase/sell transaction) on behalf of the client without his/her/its specific and positive consent on every trade. Thus, the client is advised not to permit IA to execute any trade on his/her/its behalf without explicit consent.
- 6. The fee charged by IA to the client will be subject to the maximum of amount prescribed by SEBI/Investment Adviser Administration and Supervisory Body (IAASB) from time to time (applicable only for Individual and HUF Clients).

Note:

- (i) The current fee limit under Fixed Fee mode is Rs 1,51,000/- per annum per family of client. Under Assets under Advice (AUA) mode, maximum fee limit is 2.5 per cent of AUA per annum per family of client.
- (ii) The IA may change the fee mode at any time with the client's consent; however, the maximum fee limit in such cases shall be higher of fee limit under the fixed fee mode or 2.5 per cent of AUA per annum per family of client.
- (iii) The fee limits do not include statutory charges.
- (iv) The fee limits apply only for investment advice related to securities under purview of SEBI.
- (v) The fee limits do not apply to a non-individual client / accredited investor.
- 7. IA may charge fees in advance if agreed by the client. Such advance shall not exceed the period stipulated by SEBI; presently it is maximum two quarters. In case of pre- mature termination of the IA services by the client or the IA, the client shall be entitled to seek refund of proportionate fees only for unexpired period. However, IA is entitled to retain a maximum breakage fee of not greater than one-quarter fee.
- 8. Fees to IA may be paid by the client through any of the specified modes like cheque, online bank transfer, UPI, etc. Cash payment is not allowed. Optionally the client can make payments through Centralized Fee Collection Mechanism (CeFCoM), managed by BSE Limited (i.e. currently recognized IAASB).
- 9. The IA is expected to know the client's financial details for providing services. Hence, the client is required to share the financial information (e.g. income, existing investments, liabilities, etc.) with the IA.
- 10. The IA is required to carry out the client's risk profiling and suitability analysis before providing services and thereafter on an ongoing basis. The services provided will be in line with the assessed risk profile. IA shall also communicate the assessed risk profile to the client.



11. As part of conflict of interest management, the client or the client's family members will not be provided any distribution services by IA or any of its group entity/ family members. IA shall, wherever available, advice direct plans (non-commission based) of products only.

The IA shall endeavor to promptly inform the client of any conflict of interest that may affect the services being rendered to the client.

12. For any grievances,

Step 1: The client should first contact the IA using the details on its website or following contact details:

(IA to Provide details as per 'Grievance Redressal / Escalation Matrix')

Step 3: If the client remains dissatisfied with the outcome of the SCORES complaint, the client may consider the Online Dispute Resolution (ODR) through the Smart ODR portal at https://smartodr.in

- 13. The SEBI registration, enlistment with IAASB, and NISM certification do not guarantee the performance of IA or assure returns to the client.
- 14. Clients are required to keep contact details, including email id and mobile number/s updated with the IA at all times.
- 15. The IA shall never ask for the client's login credentials and OTPs for the client's Trading Account, Demat Account and Bank Account. Never share such information with anyone including IA.

1 st Applicant	2 nd Applicant	3 rd Applicant
Authorised Signatory	Authorised Signatory	Authorised Signatory

CENTRAL KYC REGISTRY | Know Your Customer (KYC) Application Form | Individual

Important Instructions:

- A) Fields marked with '*' are mandatory fields.
- B) Please fill the form in English and in BLOCK letters.
- C) Please fill the date in DD-MM-YYYY format.
- D) Please read section wise detailed guidelines / instructions at the end.
- E) List of State / U.T code as per Indian Motor Vehicle Act, 1988 is available at the end.
- F) List of two character ISO 3166 country codes is available at the end.
- G) KYC number of applicant is mandatory for update application.
- H) For particular section update, please tick (\checkmark) in the box available before the section number and strike off the sections not required to be updated.



							SEASTIF !	24 TOJE
For office use only	Application Type*	□New	Update					
(To be filled by financial instit					(Mandatory	for KYC update	request)	
	Account Type*	☐ Normal	I ☐ Simplifie	d (for low risk	customers)	Small		
☐ 1. PERSONAL DETA	ILS (Please refer instruction	on A at the end))					
		First Name		Middle N	lame		Last Name	
☐ Name* (Same as ID proo	f)							
Maiden Name (If any*)								
Father / Spouse Name*								
Mother Name*								
Date of Birth*	$\begin{array}{ c c c c c c c c c c c c c c c c c c c$	YY					РНОТО	0
Gender*	☐ M- Male		☐ F- Female	☐ T-Tra	ansgender			
Marital Status*	☐ Married		Unmarried	☐ Othe	rs			
Citizenship*	☐ IN- Indian		☐ Others (ISC	3166 Country	Code)			
Residential Status*	☐ Resident Individual		☐ Non Reside	nt Indian				
	☐ Foreign National		☐ Person of In	dian Origin				
Occupation Type*	☐ S-Service (☐ Priva		☐ Public Secto	r Govern	ment Sector)			
	☐ O-Others (☐ Profe	essional	☐ Self Employ	ed Retired	Housewife	e ☐Student)		
	□ B-Business□ X- Not Categorised							
	_ / recounting							
☐ 2. TICK IF APPLICA	BLE RESIDENCE FO	R TAX PURF	POSES IN JURIS	SDICTION(S)	OUTSIDE INDIA	(Please refer ins	truction B at the	end)
ADDITIONAL DETAILS RE	EQUIRED* (Mandatory onl	y if section 2 is	ticked)					
ISO 3166 Country Code of	f Jurisdiction of Residence	ce*						
Tax Identification Number	or equivalent (If issued by	jurisdiction)*						
Place / City of Birth*			ISO 3166 Cou	ntry Code of Bi	rth*			
☐ 3. PROOF OF IDENT	ITY (Pol)* (Please refer in	nstruction C at t	the end)					
(Certified copy of any one of the	he following Proof of Identity	[Pol] needs to l	be submitted)					
☐ A- Passport Number				Passport E	Expiry Date	D D — M	M - Y Y Y	Υ
☐ B- Voter ID Card								
☐ C- PAN Card								
☐ D- Driving Licence				Driving Lic	cence Expiry Da	ate DD-M	M - Y Y Y	Υ
☐ E- UID (Aadhaar)				· ·	. ,			
☐ F- NREGA Job Card								
Z- Others (any documer	nt notified by the central gove	ernment)		Ide	ntification Numb	per		
	s Account - Document T				ntification Numb			
4 PROOF OF ARRE	DESS (D.A)*							
4. PROOF OF ADDR		CO DETAILO	(Please see instru	ction D at the on	d)			
(Certified copy of any one of the			•	ction b at the en	u)			
	esidential / Business	Reside	,	Business	□ Por	gistered Office	☐ Unsp	agaifiad
	assport	_	g Licence	UID (Aadh		gistered Office		Jecilieu
□.	oter Identity Card		GA Job Card	☐ OID (Aadii	uui <i>j</i>	please specify		
□s	implified Measures Acco	unt - Docum	ent Type code					
Address Line 1*								
Line 1								+
Line 3					City / Town /	Village*		+
District*	Din	/ Post Code*		State / U	J.T Code*		Country Code*	

4.2 CORRESPONDENCE	/ LOCAL ADDRESS DE	AILS * (Please see instr	ruction E at the end)		
Same as Current / Permane	ent / Overseas Address	details (In case of multip	le correspondence / loc	cal addresses, please fill '	Annexure A1')
Line 1*					
Line 2				Oit / Town () (i)	U*
Line 3 District*		Pin / Post Code*	Stat	City / Town / Vil	ISO 3166 Country Code*
District		III / Fost Code	Otal	.c / 0.1 00dc	iso stoc country code
4.3 ADDRESS IN THE JUR	RISDICTION DETAILS W	HERE APPLICANT IS R	ESIDENT OUTSIDE IN	IDIA FOR TAX PURPOSE	ES* (Applicable if section 2 is ticked)
Same as Current / Permane	ent / Overseas Address	details	Same as Correspo	ndence / Local Address d	etails
Line 1*					
Line 2 Line 3				City / Town / Vill	ane*
State*			ZIP / Post Code*	City / Town / Vill	ISO 3166 Country Code*
]				,
☐ 5. CONTACT DETAILS (A	All communications will be	sent on provided Mobile no	o. / Email-ID) (Please refe	er instruction F at the end)	
Tel. (Off)		Tel. (Res)		Mobile	
FAX		Email ID			
□ 6 DETAILS OF DELATE	ID DEDSON (In case of	additional related persons	nloggo fill 'Annoyuro P1'	\ (nlease refer instruction G	at the end)
6. DETAILS OF RELATE Addition of Related Person	Deletion of Related Pe		KYC Number of Related I		at the chaj
_	☐ Guardian of Minor	☐ Assignee		thorized Representative	
•	Prefix	First Name		lle Name	Last Name
Name*	(If KYC number and name	are provided below details	a of acation 6 are entione	1\	
	•	·	•	1)	
PROOF OF IDENTITY [Pol] (OF RELATED PERSON* (I	Please see instruction (H) a			
A- Passport Number			Passp	ort Expiry Date	D D — M M — Y Y Y Y
☐ B- Voter ID Card					
C- PAN Card			7		
☐ D- Driving Licence			Driving	g Licence Expiry Date	$\begin{array}{c ccccccccccccccccccccccccccccccccccc$
□ E- UID (Aadhaar) □			7		
 ☐ F- NREGA Job Card 					
Z- Others (any document	-			Identification Number	
S- Simplified Measures	Account - Document	Type code		Identification Number	
☐ 7. REMARKS (If any)					
8. APPLICANT DECLA	ARATION				
I hereby declare that the details furnis	shed above are true and correct to	the best of my knowledge and	belief and I undertake to inform	m you of any changes	
therein, immediately. In case any of th for it.	ne above information is found to be	e false or untrue or misleading or	misrepresenting, I am aware tha	at I may be held liable	
I hereby consent to receiving informat	tion from Central KYC Registry th	ough SMS/Email on the above re	gistered number/email address.		
Date : DD - MM - Y		ace:		5	Signature / Thumb Impression of Applicant
9 ATTESTATION / FOR	R OFFICE USE ONLY				
U. Al I EU IA IION / I UI	Certified Copies				
_		· · ·		INSTITUTION I	DETAIL S
Documents Received	ICATION CARRIED OUT E	SY			JE IAILS
Documents Received KYC VERIFIE	ICATION CARRIED OUT E	y	Name		JE IAILS
Documents Received KYC VERIFIED Date	ICATION CARRIED OUT E		Name Code		JETAILS
Documents Received KYC VERIFICATION NAME	ICATION CARRIED OUT E		Name Code		JEIALS
Documents Received KYC VERIFIED Date Emp. Name Emp. Code	ICATION CARRIED OUT E				JETAILS
Documents Received KYC VERIFICATION NAME	ICATION CARRIED OUT E				JETALS
Documents Received KYC VERIFIED Emp. Name Emp. Code Emp. Designation	ICATION CARRIED OUT E				
Documents Received KYC VERIFIED Emp. Name Emp. Code Emp. Designation	CATION CARRIED OUT E			[Institution	

CENTRAL KYC REGISTRY | Instructions / Check list / Guidelines for filling Individual KYC Application Form

General Instructions:

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- 1 Fields marked with '*' are mandatory fields.
- 2 Tick '√' wherever applicable.
- 3 Self-Certification of documents is mandatory.
- 4 Please fill the form in English and in BLOCK Letters.
- 5 Please fill all dates in DD-MM-YYYY format.
- Wherever state code and country code is to be furnished, the same should be the two-digit code as per Indian Motor Vehicle, 1988 and ISO 3166 country code respectively list of which is available at the end.
- 7 KYC number of applicant is mandatory for updation of KYC details.
- For particular section update, please tick (🗸) in the box available before the section number and strike off the sections not required to be updated.
- 9 In case of 'Small Account type' only personal details at section number 1 and 2, photograph, signature and self-certification required.

A Clarification / Guidelines on filling 'Personal Details' section

- 1 Name: Please state the name with Prefix (Mr/Mrs/Ms/Dr/etc.). The name should match the name as mentioned in the Proof of Identity submitted failing which the application is liable to be rejected.
- 2 Either father's name or spouse's name is to be mandatorily furnished. In case PAN is not available father's name is mandatory.

B Clarification / Guidelines on filling details if applicant residence for tax purposes in jurisdiction(s) outside India

1 **Tax identification Number (TIN):** TIN need not be reported if it has not been issued by the jurisdiction. However, if the said jurisdiction has issued a high integrity number with an equivalent level of identification (a "Functional equivalent"), the same may be reported. Examples of that type of number for individual include, a social security/insurance number, citizen/personal identification/services code/number, and resident registration number)

C Clarification / Guidelines on filling 'Proof of Identity [PoI]' section

- 1 If driving license number or passport is provided as proof of identity then expiry date is to be mandatorily furnished.
- Mention identification / reference number if 'Z- Others (any document notified by the central government)' is ticked.
- 3 In case of Simplified Measures Accounts for verifying the identity of the applicant, any one of the following documents can also be submitted and undernoted relevant code may be mentioned in point 3 (S).

Document Code	Description
01	Identity card with applicant's photograph issued by Central/State Government Departments, Statutory/Regulatory Authorities, Public Sector
	Undertakings, Scheduled Commercial Banks, and Public Financial Institutions.
02	Letter issued by a gazetted officer, with a duly attested photograph of the person.

D Clarification / Guidelines on filling 'Proof of Address [PoA] - Current / Permanent / Overseas Address details' section

- 1 PoA to be submitted only if the submitted PoI does not have an address or address as per PoI is invalid or not in force.
- 2 State / U.T Code and Pin / Post Code will not be mandatory for Overseas addresses.
- 3 In case of Simplified Measures Accounts for verifying the address of the applicant, any one of the following documents can also be submitted and undernoted relevant code may be mentioned in point 4.1.

Document Code	Description
01	Utility bill which is not more than two months old of any service provider (electricity, telephone, post-paid mobile phone, piped gas, water
	bill).
02	Property or Municipal Tax receipt.
03	Bank account or Post Office savings bank account statement.
04	Pension or family pension payment orders (PPOs) issued to retired employees by Government Departments or Public Sector Undertakings, if
	they contain the address.
05	Letter of allotment of accommodation from employer issued by State or Central Government departments, statutory or regulatory bodies,
	public sector undertakings, scheduled commercial banks, financial institutions and listed companies. Similarly, leave and license agreements
	with such employers allotting official accommodation.
06	Documents issued by Government departments of foreign jurisdictions and letter issued by Foreign Embassy or Mission in India.

E Clarification / Guidelines on filling 'Proof of Address [PoA] - Correspondence / Local Address details' section

- 1 To be filled only in case the PoA is not the local address or address where the customer is currently residing. No separate PoA is required to be submitted.
- 2 In case of multiple correspondence / local addresses, Please fill 'Annexure A1'

F Clarification / Guidelines on filling 'Contact details' section

- 1 Please mention two- digit country code and 10 digit mobile number (e.g. for Indian mobile number mention 91-999999999).
- 2 Do not add '0' in the beginning of Mobile number.

G Clarification / Guidelines on filling 'Related Person details' section

Provide KYC number of related person if available.

H Clarification / Guidelines on filling 'Related Person details – Proof of Identity [Pol] of Related Person' section

1 Mention identification / reference number if 'Z- Others (any document notified by the central government)' is ticked.

List of two – digit state / U.T codes as per Indian Motor Vehicle Act, 1988

State / U.T	Code
Andaman & Nicobar	AN
Andhra Pradesh	AP
Arunachal Pradesh	AR
Assam	AS
Bihar	BR
Chandigarh	CH
Chattisgarh	CG
Dadra and Nagar Haveli	DN
Daman & Diu	DD
Delhi	DL
Goa	GA
Gujarat	GJ
Haryana	HR

State / U.T	Code
Himachal Pradesh	HP
Jammu & Kashmir	JK
Jharkhand	JH
Karnataka	KA
Kerala	KL
Lakshadweep	LD
Madhya Pradesh	MP
Maharashtra	MH
Manipur	MN
Meghalaya	ML
Mizoram	MZ
Nagaland	NL
Orissa	OR

State / U.T	Code
Pondicherry	PY
Punjab	PB
Rajasthan	RJ
Sikkim	SK
Tamil Nadu	TN
Telangana	TS
Tripura	TR
Uttar Pradesh	UP
Uttarakhand	UA
West Bengal	WB
Other	XX

List of ISO 3166 two- digit Country Code

Country	Country Code	Country	Country Code	Country	Country Code	Country	Country Code
Afghanistan	AF	Dominican Republic	DO	Libya	LY	Saint Pierre and Miquelon	PM
Aland Islands	AX	Ecuador	EC	Liechtenstein	LI	Saint Vincent and the Grenadines	VC
Albania	AL	Egypt	EG	Lithuania	LT	Samoa	WS
Algeria	DZ	El Salvador	SV	Luxembourg	LU	San Marino	SM
American Samoa	AS	Equatorial Guinea	GQ	Macao	MO	Sao Tome and Principe	ST
Andorra	AD	Eritrea	ER	Macedonia, the former Yugoslav Republic of	MK	Saudi Arabia	SA
Angola	AO	Estonia	EE	Madagascar	MG	Senegal	SN
Anguilla	Al	Ethiopia	ET	Malawi	MW	Serbia	RS
Antarctica	AQ	Falkland Islands (Malvinas)	FK	Malaysia	MY	Seychelles	SC
Antigua and Barbuda	AG	Faroe Islands	FO	Maldives	MV	Sierra Leone	SL
Argentina	AR	Fiji	FJ	Mali	ML	Singapore	SG
Armenia	AM	Finland	FI	Malta	MT	Sint Maarten (Dutch part)	SX
Aruba	AW	France	FR	Marshall Islands	MH	Slovakia	SK
Australia	AU	French Guiana	GF	Martinique	MQ	Slovenia	SI
Austria	AT	French Polynesia	PF	Mauritania	MR	Solomon Islands	SB
Azerbaijan	AZ	French Southern Territories	TF	Mauritius	MU	Somalia	SO
Bahamas	BS	Gabon	GA	Mayotte	YT	South Africa	ZA
Bahrain	ВН	Gambia	GM	Mexico	MX	South Georgia and the South Sandwich Islands	GS
Bangladesh	BD	Georgia	GE	Micronesia, Federated States of	FM	South Sudan	SS
Barbados	BB	Germany	DE	Moldova, Republic of	MD	Spain	ES
Belarus	BY	Ghana	GH	Monaco	MC	Sri Lanka	LK
Belgium	BE	Gibraltar	GI	Mongolia	MN	Sudan	SD
Belize	BZ	Greece	GR	Montenegro	ME	Suriname	SR
Benin	BJ	Greenland	GL	Montserrat	MS	Svalbard and Jan Mayen	SJ
Bermuda	BM	Grenada	GD	Morocco	MA	Swaziland	SZ
Bhutan	BT	Guadeloupe	GP	Mozambique	MZ	Sweden	SE
Bolivia, Plurinational State of	ВО	Guam	GU	Myanmar	MM	Switzerland	CH
Bonaire, Sint Eustatius and Saba	BQ	Guatemala	GT	Namibia	NA	Syrian Arab Republic	SY
Bosnia and Herzegovina	BA	Guernsey	GG	Nauru	NR	Taiwan, Province of China	TW
Botswana	BW	Guinea	GN	Nepal	NP	Tajikistan	TJ
Bouvet Island	BV	Guinea-Bissau	GW	Netherlands	NL	Tanzania, United Republic of	TZ
Brazil	BR	Guyana	GY	New Caledonia	NC	Thailand	TH
British Indian Ocean Territory	10	Haiti	HT	New Zealand	NZ	Timor-Leste	TL
Brunei Darussalam	BN	Heard Island and McDonald Islands	HM	Nicaragua	NI	Togo	TG
Bulgaria	BG	Holy See (Vatican City State)	VA	Niger	NE	Tokelau	TK
Burkina Faso	BF	Honduras	HN	Nigeria	NG	Tonga	то
Burundi	BI	Hong Kong	нк	Niue	NU	Trinidad and Tobago	TT
Cabo Verde	CV	Hungary	HU	Norfolk Island	NF	Tunisia	TN
Cambodia	КН	Iceland	IS	Northern Mariana Islands	MP	Turkey	TR
Cameroon	CM	India	IN	Norway	NO	Turkmenistan	TM
Canada	CA	Indonesia	ID	Oman	OM	Turks and Caicos Islands	TC
Cayman Islands	KY	Iran, Islamic Republic of	IR	Pakistan	PK	Tuvalu	TV
Central African Republic	CF	Iraq	IQ	Palau	PW	Uganda	UG
Chad	TD	Ireland	IE	Palestine, State of	PS	Ukraine	UA
Chile	CL	Isle of Man	IM	Panama	PA PA	United Arab Emirates	AE
China	CN	Israel	IL	Papua New Guinea	PG	United Kingdom	GB
Christmas Island	CX	Italy	IT	Paraguay	PY	United Kingdom United States	US
Cocos (Keeling) Islands	CC	Jamaica	JM	Peru	PE	United States United States Minor Outlying Islands	UM
Colombia	CO	Japan	JP	Philippines	PH	Uruguay	UY
** * * * * * * * * * * * * * * * * * * *	KM	•	JE	Pitcairn	PN	Uzbekistan	UZ
Comoros Congo	CG	Jersey Jordan	JO JE	Poland	PN PL	Vanuatu	VU
Congo, the Democratic Republic of the	CD	Kazakhstan	KZ	Portugal	PT	Venezuela, Bolivarian Republic of	VE
Cook Islands	CK	Kenya	KE	Puerto Rico	PR	Viet Nam	VN
Costa Rica	CR	Kiribati	KI	Qatar	QA	Virgin Islands, British	VG
Cote d'Ivoire !Côte d'Ivoire	CI	Korea, Democratic People's Republic of	KP	Reunion !Réunion	RE	Virgin Islands, U.S.	VI
Croatia	HR	Korea, Republic of	KR	Romania	RO	Wallis and Futuna	WF
Cuba	CU	Kuwait	KW	Russian Federation	RU	Western Sahara	EH
Curação !Curação	CW	Kyrgyzstan	KG	Rwanda	RW	Yemen	YE
Cyprus	CY	Lao People's Democratic Republic	LA	Saint Barthelemy !Saint Barthélemy	BL	Zambia	ZM
Czech Republic	CZ	Latvia	LV	Saint Helena, Ascension and Tristan da Cunha	SH	Zimbabwe	ZW
Denmark	DK	Lebanon	LB	Saint Kitts and Nevis	KN		
Djibouti	DJ	Lesotho	LS	Saint Lucia	LC		
Dominica	DM	Liberia	LR	Saint Martin (French part)	MF		
u	DIVI	Liberia	LIN	Jame martin (French part)	1411		

Important Instructions: A) Fields marked with '*' are mandatory fields. F) List of State / U.T code as per Indian Motor Vehicle Act, 1988 is available at the end. B) Tick '√' wherever applicable. G) List of two character ISO 3166 country codes is available at the end. C) Please fill the date in DD-MM-YYYY format. H) Please read section wise detailed guidelines / instructions at the end. D) Please fill the form in English and in BLOCK letters. I) For particular section update, please tick (\checkmark) in the box available before the section number and strike off the sections not required to be updated. E) KYC number of applicant is mandatory for update application. ☐ Update For office use only Application Type* □ New (To be filled by financial institution) KYC Number (Mandatory for KYC update request) ☐ 1. ENTITY DETAILS* (Please refer instruction A at the end) □ Name* (Please refer instruction B at the end) Entity Constitution Type* Date of Incorporation / Formation* Date of Commencement of Business Country of Incorporation / Formation* TIN or Equivalent Issuing Country Place of Incorporation / Formation* Form 60 furnished TIN / GST Registration Number 2. PROOF OF IDENTITY (Pol)* (Please refer instruction **B** at the end) Officially valid document(s) in respect of person authorised to transact Regn Certificate No. Certificate of Incorporation / Formation Registration Certificate Trust Deed ☐ Partnership Deed Memorandum and Articles of Association Resolution of Board / Managing Committee Power of attorney granted to its manager, officers or employees to transact on its behalf Activity Proof - 1 (For Sole Proprietorship Only) Activity Proof - 2 (For Sole Proprietorship Only) ☐ 3. ADDRESS* (Please see instruction **C** at the end) 3.1 Registered Office Address / Place of Business* Proof of Address* Certificate of Incorporation / Formation Registration Certificate Other Document Line 1* Line 2 City / Town / Village* Line 3 PIN / Post Code* State / U.T Code* ISO 3166 Country Code* District' 3.2 Local Address in India (If different from Above) Line 1* Line 2 Line 3 City / Town / Village? PIN / Post Code* State / U.T Code* District' ISO 3166 Country Code* 4. CONTACT DETAILS (All communications will be sent to Mobile number/ Email-ID provided" may be used) (Please refer instruction D at the end) Tel. (Off) FAX Email ID Mobile Mobile Email ID ☐ 5. NUMBER OF RELATED PERSONS (Please refer instruction E at the end)

'CENTRAL KYC REGISTRY | Know Your Customer (KYC) Application Form | Legal Entity/ Other than Individuals

CENTRAL KYC REGISTRY | Instructions / Check list / Guidelines for filling Legal Entity / Other than Individuals KYC Application Form

- Clarification / Guidelines for filing Entity Details section
 - 1 Entity Constitution Type

A - Sole Proprietorship

B - Partnership Firm

C - HUF

D - Private Limited Company

F - Society

E - Public Limited Company

H - Trust L-Liquidator J - Limited Liability Partnership O - Artificial Jurisdical Person

P - International Organisation or Agency /Foreign

Embassy or Consular Office etc.

Q - Not Categorized

R - Others

M - Central/State Government Department or Agency S - Foreign Portfolio Investors

G - Association of Persons (AOP) / Body of Individuals (BOI) N - Section 8 Companies (Companies Act, 2013)

- Clarification / Guidelines for filling 'Proof of Identity[Pol]' section
 - Activity Proof 1 and Activity Proof 2 are applicable for accounts in case of proprietorship firms. Please refer to relevant instructions issued by the Reserve Bank of India in this regard.

K - Artificial Liability Partnership

L - Public Sector Banks

2 In case of companies and partnerships, PAN of the entity is mandatory. In case of other entitites, FORM 60 may be obtained if PAN is not available.

- Please refer to the relevant instructions issued by the regulator regarding applicable documents for the legal entity.
- Certified copy of document or equivalent e-document or OVD obtained through Digital KYC process to be submitted.
- 'Equivalent e-document' means an electronic equivalent of a document, issued by the issuing authority of such document with its valid digital signature including documents issued to the digital locker account of the client as per rule 9 of the Information Technology (Preservation and Retention of Information by Intermediaries Providing Digital Locker Facilities) Rules, 2016.
- 'Digital KYC process' has to be carried out as stipulated in the PML Rules, 2005.
- KYC requirements for Foreign Portfolio Investors (FPIs) will be as specified by the concerned regulator from time to time.
- Clarification / Guidelines for filling 'Proof of Address [PoA]' section
 - State / U.T Code and Pin / Post Code will not be mandatory for Overseas addresses.
 - Certified copy of document or equivalent e-document to be submitted.
- Clarification / Guidelines for filling 'Contact Details' section
 - Please mention two- digit country code and 10 digit mobile number (e.g. for Indian mobile number mention 91-999999999).
 - Do not add '0' in the beginning of Mobile number.
- Clarification / Guidelines for filling 'Related Person Details' section
 - - · The name should match the name as mentioned in the Proof of Identity submitted failing which the application is liable to be rejected
 - Proof of Address [PoA]
 - PoA to be submitted only if the submitted Pol does not have an address or address as per Pol is invalid or not in force.
 - State / U.T Code and Pin / Post Code will not be mandatory for Overseas addresses.
 - In case of deemed PoA such as utility bill, the document need not be uploaded on CKYCR
 - REs may use the Self Declaration check box where Aadhaar authentication has been carried out successfully for a client and client wants to provide a current address, different from the address as per the identity information available in the Central Identities Data Repository.
 - If KYC number of Related Person is available, no other details except 'Person Type' and 'Name of the Related Person' are required. 3
 - Regulated Entity (RE) shall redact (first 8 digits) of the Aadhaar number from Aadhaar related data and documents such as proof of possession of Aadhaar, while uploading on CKYCR.
- Provision for capturing signature of multiple authorised persons is to be made by the RE.

List of two digit state / U.T codes as per Indian Motor Vehicle Act, 1988

State/U.T	Code	State / U.T	Code		Code
Andaman & Nicobar	AN	Himachal Pradesh	HP	Pondicherry	PY
Andhra Pradesh	AP	Jammu & Kashmir	JK	Punjab	PB
Arunachal Pradesh	AR	Jharkhand	JH	Rajasthan	RJ
Assam	AS	Kamataka	KA	Sikkim	SK
Bihar	BR	Kerala	KL	Tamil Nadu	TN
Chandigarh	CH	Lakshadweep	LD	Telangana	TS
Chattisgarh	CG	Madhya Pradesh	MP	Tripura	TR
Dadra and Nagar Haveli	DN	Maharashtra	MH	Uttar Pradesh	UP
Daman & Diu	DD	Manipur	MN	Uttarakhand	UA
Delhi	DL	Meghalaya	ML	West Bengal	WB
Goa	GA	Mizoram	MZ	Other	XX
Gujarat	GJ	Nagaland	NL		
Haryana	HR	Orissa	OR		

List of ISO 3166 two digit Country Code

List of 100 Two two digit country code							
Country	Country Code	Country	Country Code	Country	Country Code	Country	Country Code
Afghanistan	AF	Dominican Republic	DO	Libya	LY	Saint Pierre and Miguelon	PM
Aland Islands	AX	Ecuador	EC	Liechtenstein	LI	Saint Vincent and the Grenadines	VC
Albania	AL	Egypt	EG	Lithuania	LT	Samoa	WS
Algeria	DZ	El Salvador	SV	Luxembourg	LU	San Marino	SM
American Samoa	AS	Equatorial Guinea	GO	Macao	MO	Sao Tome and Principe	ST
Andorra	AD	Eritrea	ER	Macedonia, the former Yugoslav Republic of	MK	Saudi Arabia	SA
Angola	AO	Estonia	EE	Madagascar	MG	Senegal	SN
Anguilla	Al	Ethiopia	ET	Malawi	MW	Serbia	RS
Antarctica	AQ	Falkland Islands (Malvinas)	FK	Malaysia	MY	Seychelles	SC
Antigua and Barbuda	AG	Faroe Islands	FO	Maldives	MV	Sierra Leone	SL
Argentina	AR	Fiji	FJ	Mali	ML	Singapore	SG
Armenia	AM	Finland	FI	Malta	MT	Sint Maarten (Dutch part)	SX
Aruba	AW	France	FR	Marshall Island	MH	Slovakia	SK
Australia	AU	French Guiana	GF	Martinique	MQ	Slovenia	SI
Austria	AT	French Polynesia	PF	Mauritania	MR	Solomon Island	SB
Azerbaijan	AZ	French Southern Territories	TF	Mauritius	MU	Somalia	so
Bahamas	BS	Gabon	GA	Moyotte	YT	South Africa	ZA
Bahrain	BH	Gambia	GM	Mexico	MX	South Georgia and the South Sandwich Islands	GS
Bangladesh	BD	Georgia	GE	Micronesia, Federated States of	FM	South Sudan	SS
Barbados	BB	Germany	DE	Moldova, Republic of	MD	Spain	ES
Belarus	BY	Ghana	GH	Monaco	MC	Sri Lanka	LK
	BE BT	Gibraltar	GI		MN		SD
Belgium				Mongolia		Sudan	
Belize	BZ	Greece	GR	Montenegro	ME	Suriname	SR
Benin	BJ	Greenland	GL	Montserrat	MS	Svalbard and Jan Mayen	SI
Bermuda	BM	Grenada	GD	Morocco	MA	Swaziland	SZ
Bhutan	BT	Guadeloupe	GP	Mozambique	MZ	Sweden	SE
Bolivia, Plurinational State of	ВО	Guam	GU	Myanmar	MM	Switzerland	CH
Bonaire, Sint Eustatius and Saba	BQ	Guatemala	GT	Nambia	NA	Syrian Arab Republic	SY
Bosnia and Herzegovina	BA	Guernsey	GG	Nauru	MZ	Taiwan province of china	TW
Botswana	BW	Guinea	GN	Nepal	NP	Tajikistan	TJ
Bouvet Island	BV	Guinea-Bissau	GW	Netherlands	NL	Tanzania, United Republic of	TZ
Brazil	BR	Guyana	GY	New Caledonia	NC	Thailand	TH
British Indian Ocean Territory	10	Haiti	HT	New Zealand	NZ	Timor-Leste	TL
Brunei Darussalam	BN	Heard Island and McDonald Islands	HM	Nicaragua	NI	Togo	TG
Bulgaria	BG	Holy See (Vatican City State)	VA	Niger	NE	Tokelau	TK
Burkina Faso	BF	Honduras	HN	Nigeria	NG	Tonga	TO
Burundi	BI	Hongkong	HK	Niue	NU	Trinidad and Tobago	TT
Cabo Verde	CV	Hungary	HU	Norfolk Island	NF	Tunisia	TN
Cambodia	KH	Iceland	IS	Northern Mariana Islands	MP	Turkey	TR
Cameroon	CM	India	IN	Norway	NO	Turkmenistan	TM
Canada	CA	Indonesia	ID	Oman	OM	Turks and Caicos Islands	TC
Cayman Islands	KY	Iran, Islamic Republic of	IR	Pakistan	PK	Tuvalu	TV
Central African Republic	CF	Iraq	IQ	Palau	PW	Uganda	UG
Chad	TD	Ireland	ΙE	Palestine, State of	PS	Ukraine	UA
Chile	CL	Isle of Man	IM	Panama	PA	United Arab Emirates	AE
China	CN	Israel	IL	Papua New Guinea	PG	United Kingdom	GB
Christmas Island	CX	Italy	IT	Paraguay	PY	United States	US
Cocos (Keeling) Islands	CC	Jamaica	JM	Peru	PE	United States Minor Outlying Islands	UM
Colombia	CO	Japan	JP	Philippines	PH	Uruguay	UY
Comoros	KM	Jersey	JE	Pitcairn	PN	Uzbekistan	UZ
Congo	CG	Jordan	JO	Poland	PL	Vanuatu	VU
Congo, the Democratic Republic of the	CD	Kazakhstan	KZ	Portugal	PT	Venezuela, Bolivarian Republic of	VE
Cook Islands	CK	Kenva	KE	Puerto Rico	PR	Viet Nam	VN
Costa Rica	CR	Kiribati	KI	Qatar	OA	Virgin Islands, British	VG
Cote d'Ivoire ICote d'Ivoire	CI	Korea, Democratic People's Republic of	KP	Reunion !Reunion	RE	Virgin Islands, British Virgin Island, U.S.	VI
Croatia	HR	Korea, Republic of	KR	Romania	RO	Wallis and Futuna	WF
	CU		KW		RU	Western Sahara	EH
Cuba		Kuwait		Russian Federation			
Curacao ICuracao	CW	Kyrgyzstan	KG	Rwanda	RW	Yemen	YE
Cyprus	CY	Lao People's Democratic Republic	LA	Saint Barthelemy !Saint BartheJemy	BL	Zambia	ZM
Czech Republic	CZ	Latvia	LV	Saint Helena, Ascension and Tristan da Cunha	SH	Zimbabwe	ZW
Denmark	DK	Lebanon	LB	Saint Kittsand Nevis	KN		
Djibouti	DJ	Lesotho	LS	Saint Lucia	LC		
Dominica	DM	Liberia	LR	Saint Martin (French Part)	MF		

Annexure A2 | Legal Entity / Other than Individuals

CENTRAL KYC REGISTRY | Know Your Customer (KYC) Application Form | Related Person

Important Instructions:

- A) Fields marked with '*' are mandatory fields.
- B) Tick '\' wherever applicable.

V ☐ Self Declaration

- C) Please fill the date in DD-MM-YYYY format.
- D) Please fill the form in English and in BLOCK letters.
- KYC number of applicant is mandatory for update application.
- F) List of State / U.T code as per Indian Motor Vehicle Act, 1988 is available at the end.
- G) List of two character ISO 3166 country codes is available at the end.
 H) Please read section wise detailed guidelines / instructions at the end.
- I) For particular section update, please tick (✓) in the box available before



application.	the section number and strike off the sections not required to be updated				
For office use only Application Type*					
1. DETAILS OF RELATED PERSON*	(Please refer instruction E at the end)				
Addition of Related Person			Update Related Person Details		
KYC Number of Related Person (if available*)					
Related Person Type* ☐ Director ☐ Promoter ☐ Karta ☐ Trustee ☐ Partner ☐ Court Appointment Official ☐ Proprietor ☐ Beneficiary ☐ Authorised Signatory ☐ Beneficial Owner ☐ Power of Attorney Holder ☐ Other (Please specify)					
DIN (Director Identification Number) (Mandatory if Related Person Type is Director)					
1.1 PERSONAL DETAILS (Please refe	r instruction E at the end)				
Prefix	First Name	Middle Name	Last Name		
Name* (Same as ID proof)					
Maiden Name					
Father / Spouse Name					
Mother Name					
Date of Birth*	M — Y Y Y Y				
Gender*	☐ F- Female☐ T-Transgenden☐ Others (ISO 3166 Country Co				
PAN*		Form 60 furnished			
1.2 PROOF OF IDENTITY AND ADDRE	SS* (Please refer instruction E at the	A PERCENTIAL VALUE CONTRACTOR CON			
I Certified copy of OVD or equivalent e-docume	nt of OVD or OVD obtained through digital KYC	process needs to be submitted (anyone of the following	wing OVDs)		
☐ A- Passport Number			□ РНОТО*		
□ B-Voter ID Card					
□ C- Driving Licence					
□ D-NREGA Job Card					
☐ E- National Population Register Letter					
☐ F - Proof of Possession of Aadhaar					
II □ E-KYC Authentication					
III □ Offline verification of Aadhaar					
Address					
Address Line 1*					
Line 2					
Line 3		City / Town / Villag	e*		
District*	Pin / Post Code*	State / U.T Code*	ISO 3166 Country Code*		
☐ 1.3. CURRENT ADDRESS DETAILS	•				
	cases address details as below need not be propert of OVD or OVD obtained through digital KY	ovided) 'C process needs to be submitted (anyone of the fo	ollowing OVDs)		
□ A- Passport Number		o process needs to be submitted (anythis of the fo	norming overlay		
☐ B-Voter ID Card					
□ C- Driving Licence					
□ D-NREGA Job Card					
☐ E- National Population Register Letter					
F - Proof of Possession of Aadhaar					
II = E-KYC Authentication					
II Offline verification of Aadhaar					
iii oiiiiio voimoatori orvitadriadi					
IV ☐ Deemed PoA					

Address					
Line 1*					
Line 2					
Line 3		City	y / Town / Village*		
District*	Pin / Post Code*	State / U.T Cod	e* ISO 3166 Country Code*		
1. 4 CONTACT DETAILS (All communication will be sent on provided mobile no. / Email-ID) (Please refer instruction D at the end)					
Tel. (Off)	Tel. (Res)		Mobile — — — — — — — — — — — — — — — — — — —		
Email ID					
2. APPLICANT DECLARATION					
 I hereby declare that the details furnished above are true and correct to the best of my knowledge and belief and I undertake to inform you of any changes therein, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I am aware that I may be held liable for it. I/we hereby consent to receiving information from Central KYC Registry through SMS/Email on the above registered number/email address. 					
Date: DD - MM - Y Y Y Y P Place: Signature /Thumb Impression of Applic					
3. ATTESTATION / FOR OFFICE USE ONLY					
Documents Received	ocuments Received				
KY	C VERIFICATION CARRIED OUT BY	INS	STITUTION DETAILS		
Date	00-00-00-00-00-00-00-00-00-00-00-00-00-	Name			
Emp. Name		Code			
Emp. Code					
Emp. Designation					
Emp. Branch					
[Employee Signature]		[Institution Stamp]			

Checklist and Requirement

For Individuals

- 1. Recent Photographs (signed across)
- 2. PAN Card Certified True Copy (Mandatory)
- 3. Address proof
- 4. Aadhar card copy
- 5. Bank Proof
- 6. 1 Cheque of Rs.550 in Favour of "K R CHOKSEY INVESTMENT MANAGERS PRIVATE LIMITED"

For Non-Individual

- 1. Passport-size photographs of each of the authorized signatories
- 2. PAN Card of Company
- 3. PAN Card of All Directors
- 4. Bank proof of Company
- 5. Address proof of Company
- 6. Memorandum & Articles of Association
- 7. Certificate of Incorporation of the company
- 8. Board Resolution in company letter head
- 9. List of Director (Name & Signature with stamp) with latest photograph & signature on letter head at least two Directors
- Share Holding pattern of company on Company's Letter Head (Required ID proof PAN CARD & Add Proof if shareholder holding shares more than 20%)
- 11. Last 2 year Annual Reports
- 12. Last 2-year Income Tax Returns

- 13. Photo proof & Address Proof of all authorized directors (Self Attested)
- 14. Names of authorized signatories, their designation, photographs and their specimen signatures duly verified and attested by the Managing Director or the Company Secretary.
- 15. Form No 32 (If changes in director)
- 16. MAPIN ID of Company (If any) DIN of minimum 2 director
- 17. ALL Holder KRA Required with supporting document.
- 18. Aadhar card of all Authorised director
- 19. Company stamp require on all signatures
- 20. CKYC of Individual
- 21. CKYC of Company
- 22. FATCA Form of ALL Authorised director
- 23. FATCA Form of Company
- 24. Registrar of Companies website printout confirming name of all directors (From MCA Website)

Information Required

- 1. Email ID
- 2. Mobile No
- 3. Place of Birth
- 4. Country of Birth
- 5. Gross Annual Income (INR)
- 6. Net worth in INR In Lacs
- 7. Father Name
- 8. Mother Name
- 9. Mother Maiden name
- 10. Occupation details
 - a. Occupation- Self-Employee since
 - i. Salaried
 - ii. Self-employed
 - iii. Retired
 - iv. Housewife
 - v. Student

- b. Nature of Business- Date of incorporation
 - i. Manufacturing
 - ii. Services Provider
 - iii. Stock broker
 - iv. Trader
 - v. other